

## Select Committee Agenda



### **Governance Select Committee Tuesday, 2nd February, 2016**

You are invited to attend the next meeting of **Governance Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping  
on Tuesday, 2nd February, 2016  
at 7.15 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

M Jenkins [mjenkins@eppingforestdc.gov.uk](mailto:mjenkins@eppingforestdc.gov.uk) (01992 56 4607)

#### **Members:**

Councillors T Church (Chairman), Y Knight (Vice-Chairman), D Dorrell, L Hughes, S Jones, H Kauffman, M McEwen, B Sandler, S Watson, J M Whitehouse and D Wixley

**SUBSTITUTE NOMINATION DEADLINE:**

**18:15**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Director of Governance) To declare interests on any items on the agenda.

In considering whether to declare a pecuniary or non-pecuniary interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a pecuniary or non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a

member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES OF PREVIOUS MEETING (Pages 3 - 8)**

To agree the notes of the last select committee meeting held on 1 December 2015 (attached).

**5. TERMS OF REFERENCE/WORK PROGRAMME (Pages 9 - 12)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Select Committee. This is attached along with an on-going Work Programme. Members are asked to review both documents at each meeting.

**6. KEY PERFORMANCE INDICATORS 2015/16 - QUARTERLY PERFORMANCE MONITORING (QUARTER 3) (Pages 13 - 16)**

(Director of Governance) To consider the attached report. The Key Performance Indicators will be despatched as a supplementary item next week.

**7. DEVELOPMENT MANAGEMENT CHAIR AND VICE CHAIR'S MEETING - 27 OCTOBER 2015 (Pages 17 - 22)**

(Director of Governance) To note the published minutes from the most recent Development Management Chair and Vice Chair's meeting from 27 October 2015 (attached).

**8. DEVELOPMENT MANAGEMENT PRE-APPLICATION ADVICE (Pages 23 - 40)**

(Director of Governance) To consider the attached report and appendices.

**9. DATE OF NEXT MEETING**

The next scheduled meeting of the Select Committee will be held on Tuesday 5 April 2016 in Committee Room 1.